

TRAINING BULLETIN

Number 174

COMMONWEALTH OF PENNSYLVANIA

January 2023

2023 SHERIFF AND DEPUTY SHERIFF CONTINUING EDUCATION

Continuing education is required every year and is delivered online through Temple University's Canvas Learning Platform.

All currently certified and active sheriffs and deputies have a new certification date until December 31, 2023. All personnel will have from January 23, 2023 until November 17, 2023 to complete 10 hours of online continuing education to recertify through December 31, 2024. This training consists of the following subjects:

Legal Updates	2 hours
Addictions	4 hours
De-escalation	4 hours

Each subject will have an exam. Per Board policy, each exam will require a 70% to pass and there will be one retest allowed for each exam failed. Should a student fail any exam twice or does not successfully complete the full continuing education training (10 hours) by November 17, 2023, the employing sheriff will have to request, through PCCD, re-enrollment for the student. There will be no certification time extensions due to test failures or failure to complete the training on time.

At the completion of continuing education training and after the grades are submitted and accepted for each student, an electronic reimbursement form will be generated through the Sheriff and Deputy Sheriff Information System (SDSIS). A flat hourly rate for each student for 10 hours of training will be authorized. No mileage or meals will be reimbursed. As a reminder, although the Board has started to repay reimbursements, it may be some time before these reimbursements will be addressed. Counties still need to submit the reimbursement request within 18 months of the date the form was issued or the reimbursement will expire. Once submitted, the form is locked in, and will be considered by the Board when the Board takes up those reimbursements.

Temple requires that you change your Canvas password every ten months. Depending on when you originally created or last changed your password you may have to change it before accessing the Canvas learning platform. Instructions on how to change your password are contained in the updated Canvas Help Guide. You will need the TUID # Temple provided you at the beginning of this process.

Please note: The Temple Canvas password is NOT your Keystone password. The Temple Canvas password is specific to that website.



As a reminder, there are certain hardware and software requirements for utilizing the Canvas Learning Platform. Those are outlined on the following table. If you utilize a system that does not meet these minimum requirements some or all of the applications may not function.

Keystone and Canvas User Guides have been provided and are also available at the PCCD website.

TECHNICAL REQUIREMENTS – CANVAS LEARNING PLATFORM	
<i>CANVAS is best viewed at a minimum of 800 X 600, which is the average size of a notebook computer. It is not recommended to try to complete training on a phone or mobile device.</i>	
<i>Personal Computer & Supported Operating Systems</i> (Computer 5 years or newer, 1GB RAM/2GHz Processor)	<i>Internet (minimum 512kbps)</i>
Modern PC running Windows 7+ or higher	Broadband Internet access
Modern PC running Macintosh OS X/10.6 or higher	
Modern PC running Linux ChromeOS	
<i>Supported Browsers (Minimum Operating Standards)</i>	<i>Required Plugins and Extensions</i>
Chrome 77 and 78 (Windows & Macintosh)	JavaScript
Firefox 69 and 70 (Windows & Macintosh)	Flash
Edge 44 (Windows only)	
Safari 12 and 13 (Macintosh only)	

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
SHERIFF AND DEPUTY SHERIFF EDUCATION AND TRAINING BOARD

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